

Innovative Transitions Grant To Improve Outcomes For Youth With Disabilities
SFP M589589 QUESTIONS (Q) AND ANSWERS (A)

1	Q	What is the Definition of disability?
	A	A person is considered to have a " <i>disability</i> " if she/he has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment.
2	Q	Can funds be used for stipends?
	A	If your program design supports the goals of the grant and assist in meeting outcomes. It is suggested you use the same standards for stipends the local area would use for WIA funds.
3	Q	What is the limitation on attachments?
	A	There is no limitation. However attachments should be complimentary to the plan.
4	Q	Can Partner Memorandum of Understanding and letters of support be used as attachments?
	A	Yes
6	Q	What kind of record keeping will you be keeping on In-kind contributions?
	A	Awardees will be expected to use their record keeping form to track in-kind contributions and keep on file for review.
7	Q	What is your definition of Vendor Services?
	A	Vendor services are contracted services.
8	Q	Is the \$204,000.00 Vendor amount to be used over 5 years?
	A	The \$204,00.00 is for year one.
9	Q	What is your definition of in-kind contributions?
	A	Contributions of equipment, supplies, or other tangible resource, as distinguished from a monetary grant. Some organizations may also donate the use of space or staff time as an in-kind contribution., also, volunteers used to support program goals.
10	Q	What is your definition on matching funds as opposed to in-kind contributions?
	A	Contributions made up to amount of funding.
11	Q	Please clarify Section #1 Eligible Applicants? Must an applicant obtain endorsement from all three departments, WIA board, One-Stop, and Youth Council?
	A	Local educational institutions and community-based organizations with experience serving youth with disabilities may apply directly with the

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		written endorsement of the local WIA area board, One-stop, and/or local youth council
12	Q	If we obtain written endorsement of one-stop, will that comply with SFP requirement?
	A	Yes
13	Q	Is the grant intended to recruit new enrollments into WIA or can the All Youth One System select current enrollees with a disability?
	A	The grant can help to leverage existing WIA youth dollars. However it is intended to implement the evidenced-based principles, improve outcomes for youth with disabilities, and do outreach to youth who are not currently being served by the system.
14	Q	On page 19 of the SFP it discusses sustainable process of delivery. Is it required that the local WIB collaborate or partner with Carl D. Perkins Vocational and Technical Education Act (VTEA) and Workability?
	A	The SFP does not state required partners. However, the California Workforce Investment Board strongly supports partnering with all of education to have a well-equipped workforce. Developing those relationships may be a sustainable support to workforce and economic development.
15	Q	Is there a consideration for to distribute the three awards geographically, one each in the northern, central and southern parts of the State?
	A	The intention is to select the best proposals and have replicable demonstration projects.
16 a)	Q	Please clarify the evaluation on p 7 of 50. Is there an evaluation design?
		The State evaluation consultant will work with the local area to evaluate the project. Please allow a minimum of 2 days in your budget for the evaluation consultation.
b)	Q	How much money should be allocated for the local component for each of the five years and are we to use the same evaluator as the State?
	A	Funds should be allocated for the two evaluation travel days. The State has an evaluator who will evaluate program outcomes.
c)	Q	What are the minimum two evaluation days?
	A	Those days have not been determined as yet.
d)	Q	What are the expectations for the project sites?
	A	Project sites are expected to participate in the evaluation process with the guidance of the State Evaluator.
17 a)	Q	Please clarify how/where (what section) the 'additional points' information regarding high concentration of eligible WIA youth and

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		youth engagement in current and past project development for additional points may be included within the narrative sections? The additional points criteria are listed separate from the seven (7) delineated sections.
	A	For example, youth may be an integral part of your project design and past projects, briefly mention in your narrative and or project design sections of your proposal.
b)	Q	Can this additional information be separated in a section on to itself (Section VIII)?
	A	No. Everyone is required to stay with the six-page limit. If you cannot include in the program design or narrative, it is recommend to list youth partners and/or projects as an attachment.
c)	Q	If so, is it acceptable to exceed the six-page limit only due to this additional information?
	A	No. Everyone is required to stay with the six-page limit. If you cannot include in the program design or narrative, it is recommend to list youth partners and/or projects as an attachment.
18	Q	What are the restrictions, if any, on the types of attachments (separate from the grant forms required to be completed) that may be submitted beyond he six page narrative limit?
	A	There are no restrictions on the types of attachments as long as they are relative to the proposal.
19	Q	Limitations on Use (P2 of 50) indicate that these funds are for WA eligible participants. Are there additional eligibility criteria?
		Please follow the eligibility criteria for Youth under WIA.
20	Q	Of the youth to be served, is there a minimum and/or maximum number that must be enrolled in WIA?
	A	There is no maximum number. The minimum number of youth to be served by this grant over the 5 year period 120 per local demonstration site for a total of 360.
21	Q	Are there additional outcomes required for non-WIA enrolled participants beyond those relating to evidenced-based principles as stated on PP 16-18 of 50?
	A	The stated outcomes are the same for all participants.
21	Q	Are there follow-up requirements beyond the 9/30/08 grant service timeline?
	A	Use the follow-up requirements as they pertain to WIA.
22	Q	What are the minimum expectations for travel within the state and/or nationally for the stakeholders' workgroup participants?
	A	There will be no more than two stakeholder meetings, one in August 2004 ant the other to be determined during the second grant year. Both meetings will be in state. There is no national travel involved.

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23	Q	What is the purpose and intent of the letter of endorsement from the local board and can a youth council/one-stop submit a letter of endorsement without WIB agreement?
	A	The purpose and intent of the letter is to show connection and collaboration with the local WIB, one-stop and/or youth council.
24	Q	The endorsement of a non-WIB application would be counterproductive to the WIB application. Can you please clarify?
	A	This is a local decision. Non-WIB applicants must show a connection and collaboration with the local WIB, one-stop, and/or youth council.
25a)	Q	Please clarify, are the following to be included as a part of the Project Design (Executive Summary and Narrative)? Description of Need, Description of the organization and Project Outcomes, Sustainability, Budget and Budget Summary, In-Kind or Matching Funds.
	A	The executive summary gives a brief overview of the proposed Demonstration Project. The narrative describes the details of the proposed project.
b)	Q	Do these proposal sections have page limits? If so, what are they?
	A	Executive Summary-2 page limit. Narrative –6 page limit See SFP Section V – Proposal.
26	Q	Please clarify, “resume’ for each contract participant” as described in Exhibit D Special Terms and Conditions, 7 Consultant Résumés.
	A	Contracts of \$5,000 or more shall have attached, as part of the contract, a completed resume for each contract participant who will exercise a major administrative role or major police or consultant rule on behalf of the Contractor (PCC 10371). If you plan to hire outside consultant(s), a resume is required at the time you contract with the State.
27	Q	Will the grantor require reporting for active participants during a program year of numbers placed in employment?
	A	Yes. Awardees will be provided the necessary reporting forms and requirements.
28	Q	How do we obtain baseline data on the number of youth ages 16-24 with a disability in our LWIA? Please direct bidders to online resources that may provide details, by county, by some appropriate definition of disabled, for youth ages 16-24.
	A	The Census bureau - http://www.census.gov/hhes/www/disable/dissipp.html The Department of education site for special education provides information on students by county and age. http://data1.cde.ca.gov/dataquest/
29	Q	With the requirement for electronic submission of the proposal, will you be providing bidders who timely submit the letter of intent with electronic copies for: Cover Sheet and Signature Page Budget Detail and Budget Summary Template for the required Table of Contents?

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	A	There is no requirement for electronic submission of the proposal. EDD has posted the SFP on there website with the Information Bulletin. Applicants my use the Cover Sheet and Signature Page, Budget Detail and Budget Summary included with the SFP. There is no template for the Table of Contents, which should be based on the contents of your proposal.
30	Q	Why has this SFP allotted five extra points to “a proposal from a local area in one of the top ten areas having a high concentration of eligible youth” without declaring consideration of whether such a specially treated area is to have met at least 80% of the performance goals for younger and older youth measures for PY 201-2002 and 2002-2003 – as declares the new High Concentrations draft directive (WIA DD-72, 06/29/04), on augmentation of the LWIA youth programs
	A	The intent is to support the State’s responsibility to provide additional assistance to local areas having a high concentration of WIA eligible youth.
31	Q	Will the rating of SFP’s Attachment C, list of High Concentration of WIA Eligible Youth be a factor in review of the Description of Need (10-pts.) part on “profile of youth in the area”?
	A	The list of High Concentration Areas is not a consideration in rating the proposal. It was provided as additional information for applicants.
32	Q	Please clarify the total amount of the grant that will be given to each of the three grant recipients?
	A	For year 1, each grant recipient (3) will be awarded \$68,000.00; the total amount is \$204, 000.00. For years 2-5 each grant recipient (3) will be awarded \$120,000.00 per year, for a total amount of \$360,000.00, based on successful performance and availability of funds.

Online Resources

<http://www.jan.wvu.edu/links/adalinks.htm>

www.db101.org

<http://www.dol.gov/odep/>

<http://www.disabilityinfo.gov/digov-public/public/DisplayPage.do?parentFolderId=159>

<http://www.disabilityemployment.org/>

<http://data1.cde.ca.gov/dataquest/>

[California Fair Employment and Housing Act Information](http://www.dfeh.ca.gov/Statutes/statutes.asp)

[\(www.dfeh.ca.gov/Statutes/statutes.asp\)](http://www.dfeh.ca.gov/Statutes/statutes.asp)

[U.S. Department of Education's ADA Document Portal \(www.adaportal.org\)](http://www.adaportal.org)

[U.S. Department of Justice, Americans with Disabilities Act \(ADA\) Home Page](http://www.ada.gov)

[\(www.ada.gov\)](http://www.ada.gov)

[U.S. Department of Justice, Rehabilitation Act, Section 508 Home Page](http://www.section508.gov)

[\(www.section508.gov\)](http://www.section508.gov)

[U.S. Government's website of disability-related government resources \(www.disabilityinfo.gov\)](http://www.disabilityinfo.gov)